

Licensing Act 2003
Premises Licence - Summary

Farnham Memorial Hall West Street Farnham Surrey GU9 7EE	Licence number:	LN/000002362	
	Valid from:	16th September 2009	
	Valid until:		
	Telephone:	01252 716438	
Licensable Activities Authorised by the Licence and times these activities may be carried on			
Activity (and area if applicable)	Description	Time From:	Time To:
Provision of regulated entertainment:- Plays, Live Music, Recorded Music, Performance of dance and Facilities for dancing	Monday - Saturday	12:00	23:30
Sale by Retail of Alcohol	Monday - Saturday	12:00	23:30
Non-standard Timings:	The premises shall not be used for this purpose on Good Friday.		

The opening hours of the premises:

Opening hours as for the sale of alcohol, closing 30 minutes after the sale of alcohol ceases

Where the licence authorises supplies of alcohol, whether this alcohol is to be consumed on and/ or off the premises:

On the premises

Name & (registered) address of holder of premises licence:

Mrs Anne Hitchman
 Waverley Borough Council
 Council Offices
 The Bury
 Godalming
 Surrey
 GU7 1HR

Registered number of holder, for example company number, charity number (where applicable):

N/A

Name of designated premises supervisor where the premises licence authorises the supply of alcohol:

Ms Debra Marie Brown

Whether access to the premises by children is restricted or prohibited:

No restrictions

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Premises Licence - Detail

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Annexe 1 – Mandatory Conditions

Alcohol

No supply of alcohol may be made under the premises licence:

- At a time when there is no designated premises supervisor in respect of the premises licence.
- At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Annexe 2 – Conditions consistent with the operating schedule

Plays	Monday	12:00 hours to 23:30 hours
	Tuesday	12:00 hours to 23:30 hours
	Wednesday	12:00 hours to 23:30 hours
	Thursday	12:00 hours to 23:30 hours
	Friday	12:00 hours to 23:30 hours
	Saturday	12:00 hours to 23:30 hours
	Sunday	-

Further Detail

The venue may host small scale touring theatre productions.

Non-Standard Timing

The premises shall not be used for this purpose on Good Friday or Sundays.

Location of activity : Indoors

Live Music	Monday	12:00 hours to 23:30 hours
	Tuesday	12:00 hours to 23:30 hours
	Wednesday	12:00 hours to 23:30 hours
	Thursday	12:00 hours to 23:30 hours
	Friday	12:00 hours to 23:30 hours
	Saturday	12:00 hours to 23:30 hours
	Sunday	-

Further Detail

Any form of amplification shall be controlled by the licensee so as to prevent a disturbance.

Non-Standard Timing

The premises shall not be used for this purpose on Good Friday or Sundays.

Location of activity : Indoors

Recorded Music	Monday	12:00 hours to 23:30 hours
	Tuesday	12:00 hours to 23:30 hours
	Wednesday	12:00 hours to 23:30 hours
	Thursday	12:00 hours to 23:30 hours
	Friday	12:00 hours to 23:30 hours
	Saturday	12:00 hours to 23:30 hours
	Sunday	-

Further Detail

Any form of amplification shall be controlled by the licensee so as to prevent a disturbance.

Non-Standard Timing

The premises shall not be used for this purpose on Good Friday or Sundays.

Location of activity : Indoors

Performance of dance	Monday	12:00 hours to 23:30 hours
	Tuesday	12:00 hours to 23:30 hours
	Wednesday	12:00 hours to 23:30 hours
	Thursday	12:00 hours to 23:30 hours
	Friday	12:00 hours to 23:30 hours
	Saturday	12:00 hours to 23:30 hours
	Sunday	-

Further Detail

The venue may be used for the presentation of professional dance.

Non-Standard Timing

The premises shall not be used for this purpose on Good Friday or Sundays.

Location of activity : Indoors

Facilities for dancing	Monday	12:00 hours to 23:30 hours
	Tuesday	12:00 hours to 23:30 hours
	Wednesday	12:00 hours to 23:30 hours
	Thursday	12:00 hours to 23:30 hours
	Friday	12:00 hours to 23:30 hours
	Saturday	12:00 hours to 23:30 hours
	Sunday	-

Further Detail

Any form of amplification shall be controlled by the licensee so as to prevent a disturbance.

Non-Standard Timing

The premises shall not be used for this purpose on Good Friday or Sundays.

Location of activity : Indoors

Alcohol Sale or Supply	Monday	12:00 hours to 23:30 hours
	Tuesday	12:00 hours to 23:30 hours
	Wednesday	12:00 hours to 23:30 hours
	Thursday	12:00 hours to 23:30 hours
	Friday	12:00 hours to 23:30 hours
	Saturday	12:00 hours to 23:30 hours
	Sunday	-

Further Detail

N/A

Non-Standard Timing

The premises shall not be used for this purpose on Good Friday.

Sale of alcohol to be for consumption : On the premises

Designated Premises Supervisor

Name: Ms Debra Marie Brown

Address: The Bricklayers Arms
42 Ash Street
Aldershot
Hampshire
GU12 6LR

Personal Licence Number (If known): GUPA00837

Issuing Licence authority (If known): Guildford Borough Council

Expiry date: 19/10/2018

Opening Hours	Monday	09:00 hours to 00:00 hours
	Tuesday	09:00 hours to 00:00 hours
	Wednesday	09:00 hours to 00:00 hours
	Thursday	09:00 hours to 00:00 hours
	Friday	09:00 hours to 00:00 hours
	Saturday	09:00 hours to 00:00 hours
	Sunday	-

Further Detail

N/A

Non-Standard Timing

The premises shall not be used for this purpose on Good Friday.

ELEMENTS OF OPERATING SCHEDULE TO ADDRESS LICENSING OBJECTIVES:

a) General - all four licensing objectives (b,c,d,e)

The number of persons to be admitted shall not exceed **240**.

Only a limited number related events shall be permitted.

The licensee and staff shall have regard to the regulations and conditions as set out by Waverley Borough Council (see below).

b) The prevention of crime and disorder

A supervisor of the hall shall be present on site during all events.

No member of the public shall be served alcohol if they appear to be behaving in an inappropriate manner.

c) Public Safety

The management shall have regard to the capacity limit of 240.

The fire alarm system shall continue to be fully maintained and shall be tested regularly.

Fire notices shall be displayed at all fire points.

Risk assessments shall be conducted when required.

d) The prevention of public nuisance

All deliveries of goods, collection of waste and disposal of bottles shall be carried out at times when it does not cause a disturbance to local residents.

e) The protection of children from harm

The sale of alcohol to persons under the age of 18 shall not be permitted.

Where necessary, proof of age and identity shall be required.

Public Entertainment Licence embedded conditions

This licence is granted by the Licensing Authority subject to the embedded regulations and general conditions for the time being in force (copy attached) made by the Licensing Authority and to the following special conditions:-

1. The number of persons to be admitted shall not exceed **240** (two hundred and forty)
2. No candles or naked flames are permitted unless previously approved in writing by the Licensing Authority.
3. The inward opening gates to Babbs Mead shall be locked open during any entertainment.
4. The licensee or his representative shall at all times endeavour to ensure by means of conditions of letting that noise in the hall shall be kept to a minimum.
5. The licensee shall ensure that users of the hall avoid disturbing neighbours, particularly by noise in the car park adjoining these premises. After midnight, a person nominated by the licensee shall supervise the car park to ensure there is no undue noise.
6. The door to the electrical cupboard shall be kept locked and a permanent notice to this effect shall be provided on the door.

7. The door across the steps to the below stage area shall be maintained effectively self-closing and shall be kept shut when this licence is in force. A notice worded "Fire door keep shut" shall be provided to the door.
8. All storage, etc. shall be removed from the void below the hall floor, and a fire-resisting door shall be provided between the first aid room and the void. Such door shall be kept locked shut and a notice to this effect shall be provided on the room side of the door.
9. The licensee shall ensure that any music provided at the premises shall not cause a disturbance to local residents and that any form of amplification shall be so controlled by the licensee as to prevent a disturbance.

Conditions agreed with the Environmental Health Officer:

All external doors and windows must be kept closed other than for access and egress in all rooms when events involving amplified music or speech are taking place.

Annexe 3 – Conditions attached after a hearing by the Licensing Authority

N/A

Annexe 4 – Plans

Attached